

Applicant Directions

As part of your application, please submit the following items **in this order**:

1. Provide a completed **application** form.
2. Provide documented **proof of acceptance** from the institution you will attend.
3. Provide a **written profile** of yourself, stressing factors relevant to your occupational choice and goals, a statement of your qualifications that will enable you to pursue a medical or healthcare career and a description of why you deserve the scholarship (financial need, special circumstances). Please limit to one typewritten page. An email contact is required in the form.
4. Request **transcripts**: If you are entering as a college freshman, submit an official high school transcript. Otherwise, submit transcripts from all college-level institutions you have attended. Transcripts must be sent directly from institutions to the scholarship chairperson.
5. Request a **letter of reference** from three different teachers, counselors, employers, supervisors, or clergy. References must be sent directly by the referee to the scholarship chairperson. For contact information, please see details below. Reference should also include an evaluation form found on the scholarship website.

Scholarship Qualifications and Guidelines

1. Any person (regardless of race, creed, color, nationality, gender, sexual orientation or age) accepted into, or currently enrolled, in an accredited/certified healthcare professional curriculum is eligible.
2. Consideration is limited to students who have been accepted into a medical or healthcare sequence of courses that are open only to student candidates for degree or certification.
3. Scholarships are awarded to full-time students. If anything changes the student's status from full to part-time (e.g., classes dropped), the committee must be notified as soon as possible. If a recipient drops out of school while the award is in effect, the school will return the unused portion of the scholarship to the Auxiliary.
4. Scholarship applicants must be a permanent resident of one of the following Illinois counties: Champaign, Clark, Clay, Coles, Crawford, Cumberland, Dewitt, Douglas, Edgar, Effingham, Fayette, Ford, Iroquois, Jasper, Lawrence, Macon, Moultrie, Piatt, Richland, Shelby, or Vermillion. Any changes in residency should be reported to the committee. The Scholarship Committee may request proof of residency. The school to be attended need not be an Illinois institution.
5. Carle Auxiliary scholarships are given on an academic year basis, starting in the fall semester (four quarters, two semesters, or three trimesters).
6. The amount awarded is to be applied toward tuition, books, fees and/or equipment.
7. Decisions on awards are made after careful consideration of each student's scholastic achievement, references, financial need, life and work experiences, and other factors.
8. Selection of awards and notifications will be completed by **the last week in April**. All applicants will be notified whether or not their application has been accepted for an award.